Thank you for your interest in becoming a Community Coach with 5 pin bowling and being a volunteer in our sport.

Before you can register for the Community Sport Initiation (CSI) workshop you need to do the following three things in this order.

- 1. Create a NCCP profile in "the Locker" or locate your existing NCCP number see Step 1
- 2. **Complete one** of these online modules: <u>"Commit to Kids for Coaches"</u> for \$12, <u>"Respect in Sport for Activity Leaders"</u> for \$30, or <u>"Safe Sport"</u> for FREE \$0! see Step 2 Option A, B or C
 - i. NOTE: If you eventually plan to be a Competitive coach, completion of the "Respect in Sport" module or the "Safe Sport" module is a requirement.
- 3. When you have completed one of the modules, email the CSI workshop instructor your NCCP number so they can verify you completed it see Step 3

STEP 1 How to create a NCCP number (if you need to)

<u>DO NOT</u> create a new profile if you already have a NCCP number from another sport or if you've forgotten your login. Ask us for help to locate it.

- 1. Go online to www.coach.ca
- 2. Click on the tab that reads, "The Locker"
- 3. Click on the link "Don't have an NCCP #? Create One Now"
- 4. Follow the steps to create your Locker profile and it will generate your NCCP number. Fill in as much information as you can.
- 5. Record your NCCP number and your password someplace safe. You will need this often.
- 6. Proceed to STEP 2 Option A, Option B or Option C

STEP 2 Option A: How to access the Commit to Kids module - ~\$12

- Go to the site https://protectchildren.ca/en/get-involved/online-training/commit-to-kids-for-coaches/
- 2. Register yourself in the module, "Commit to Kids for Coaches Boundaries, Sexual Misconduct and Reporting" and be sure to enter your NCCP number when they ask for it. When they ask for your Organization enter "Canadian 5pin Bowlers Association".

STEP 2 Option B: How to access the Respect in Sport for Activity Leaders module - ~\$30

- 1. Go to site https://bfc-coach.respectgroupinc.com
- 2. If you have an existing Activity Leader Program certificate, select "Already Certified?" and follow the prompts.
- 3. If you have an existing profile in any other Respect Group program, select "New to this Program?" then "Look-Up".
- 4. If this is your first time registering for a Respect Group Program, select "New to this Program?" followed by "Register".
- 5. Complete registration.
- 6. At the bottom of the registration page be sure to check the box "Allow" Do you consent to allow Respect Group to share your information with the Coaching Association of Canada?



- 7. Select "Submit" at the bottom of the page. You will be requested to review and accept the Privacy policy.
- 8. On the payment page, make you payment. (I believe they accept credit card of PayPal)
- 9. Once successfully logged in, you will default to the Home page. Select "Program Access" to view the modules.
- 10. To re-access the program, return to the same URL indicated above and enter the username and password created during registration.
- 11. Choose Respect in Sport for Activity Leaders

STEP 2 Option C: How to access the Safe Sport module - \$0

- 1. Go to site www.coach.ca
- 2. Click on the tab that reads, "The Locker"
- 3. Login to your profile. You will need your NCCP number or the email you indicated when you created your profile and your password. **DO NOT CREATE A NEW PROFILE if** you already have one. If you have forgotten your password, contact your instructor. They will connect you to our Provincial Technical Director. They will be able to reset your password
- 4. Click on the "eLearning" link near the top of the page.



5. Click on the course titled "Safe Sport Training"



6. Indicate the sport of "Bowling 5-pin" and tick the two boxes: "Coach" and "Athlete"

SPORT	O MULTI-SPORT
Please select the spor	t
Bowling 5-Pin	~
Please select all invol	vement types that define your role(s)
Executive (Senior Sta	ff, High Performance Directors and Operational Board Member)
Athlete Involved Sta	ff (Consultants, Adjudicators, Investigators)
Coach (Competitive, I	Instructional or Community)
Coach Developer (Le	arning Faciliator, Evaluator, Master Coach Developer)
Official (Referee, Ump	nire)
Technical Staff (Perf	ormance Staff, Physio, Massage, Nutrition, Mental, 5&C)
Venue Staff (Training	Center, Event)
Athlete (Individual, To	eam Member)
Athlete Guardian (Pa	rent, Chaperone)
Administration Chaff	Adria Francis Communication Committee Communication

Are you involved with a sport, or do you work for a multi-sport organization?

STEP 3

- 1. Email your clinic instructor your NCCP number and inform them which module you completed.
- 2. Let you instructor know you wish to attend the clinic